



OFFICE OF THE FINANCE OFFICER  
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR  
(Formerly Bengal Engineering and Science University, Shibpur)  
P.O. Botanic Garden, Dist-Howrah - 711 103

Circular No: Sal/SBI/June/2015

Dated, 29 June 2015

C I R C U L A R

All the Faculty members, Officers, Staff members and Mess Employees of the Institute are requested to draw their Salary/Subsidy for the month of **June 2015** on **30 June 2015 (Tuesday)** through State Bank of India, BESU Branch during banking hour. Kindly note that due to some unavoidable circumstances Pay Slip for the month of June 2015 will be available on and from 03 July 2015 (Friday).

Sd/-  
(Tapan Kumar De)  
Accounts Officer

*Tapan Kumar De*

Circular No: Sal/SBI/June/2015 (16)

Dated, 29 June 2015

Copy forwarded for information to:-

- 1) All Deans
- 2) All Heads of the Departments/Directors of Schools/Centres
- 3) The Registrar
- 4) The Finance Officer (Acting)
- 5) The Controller of Examinations (Acting)
- 6) The Deputy Registrar (Audit)
- 7) The Medical Officer
- 8) The Deputy Librarian
- 9) All Hostel Superintendents
- 10) The Senior Superintendent, Office
- 11) The Workshop Superintendent
- 12) The In-charge, Athletic Club
- 13) The Junior Superintendent, Record & Despatch
- 14) The Junior Superintendent, Cash (with 2 spare copies)
- 15) The Branch Manager, SBI, BESU Branch
- ✓16) Institute Website

*29/06/15*  
(Tapan Kumar De)  
Accounts Officer

*Tapan Kumar De*