



INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
(formerly Bengal Engineering and Science University, Shibpur)
HOWRAH – 711 103

No.12F/2015-16/020

Date: 06.05.2015

URGENT NOTICE

Attention of faculty / staff members is invited to kindly submit the details of their deduction from Income under Chapter VIA (investments, health insurance etc.) of Income Tax Act, 1961 for the Financial Year 2014-15 (Assessment Year 2015-16).

Non-submission of any deduction to that effect would leave the Institute with no option but to treat all such cases as no deductions made and TDS would be adjusted accordingly.

It is also requested to kindly submit declarations latest by Friday, the 8th May, 2015 to Shri Asit Baran Dey of Accounts Department.

Kindly ignore, if this declaration has already submitted to the Accounts Section.

This may kindly be treated as extremely urgent.

Sd/-
(S. N. Datta)
Finance Officer (Actg.)

Copy forwarded for information and necessary action to :

1. All Deans
2. All Heads of the Departments
3. All Officers
4. All faculty members through the respective Head of the Department
5. All staff members through the respective Head of the Department
6. Website
7. Personal Secretary to the Director
8. File Copy.


6/5/15
Finance Officer (Actg.)
Finance Officer (Actg.)
Indian Institute of Engineering Science & Technology
Shibpur, Howrah-711103, West Bengal, India.